
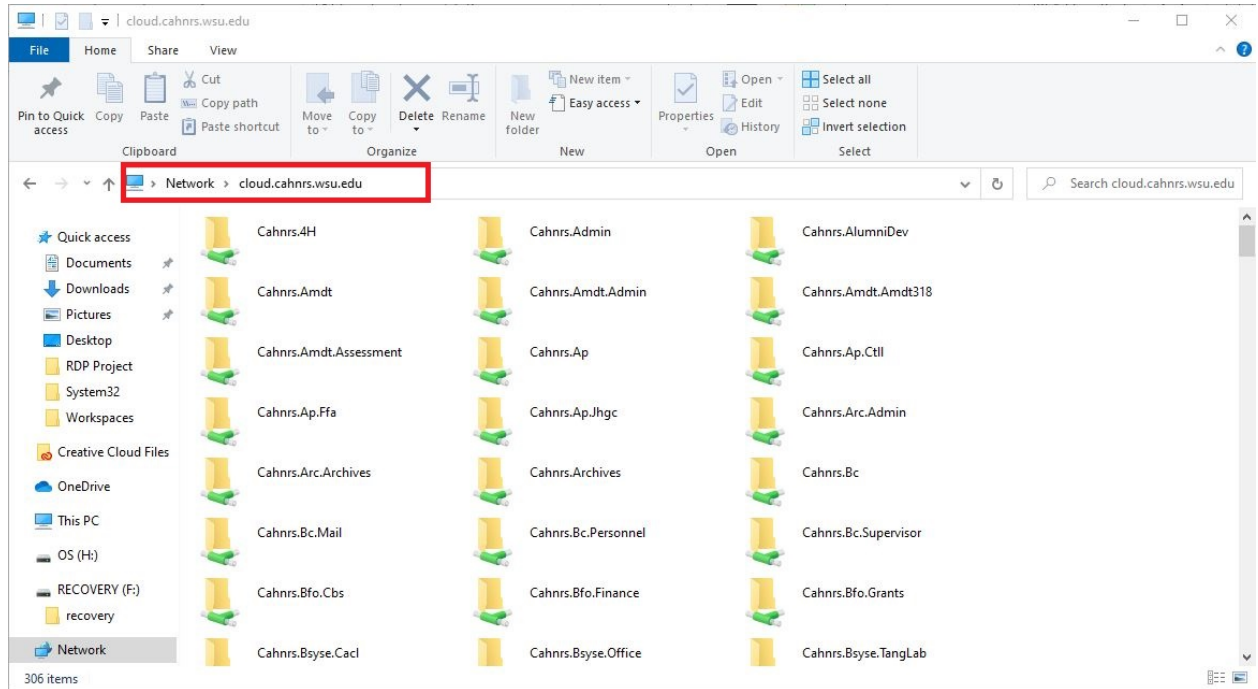


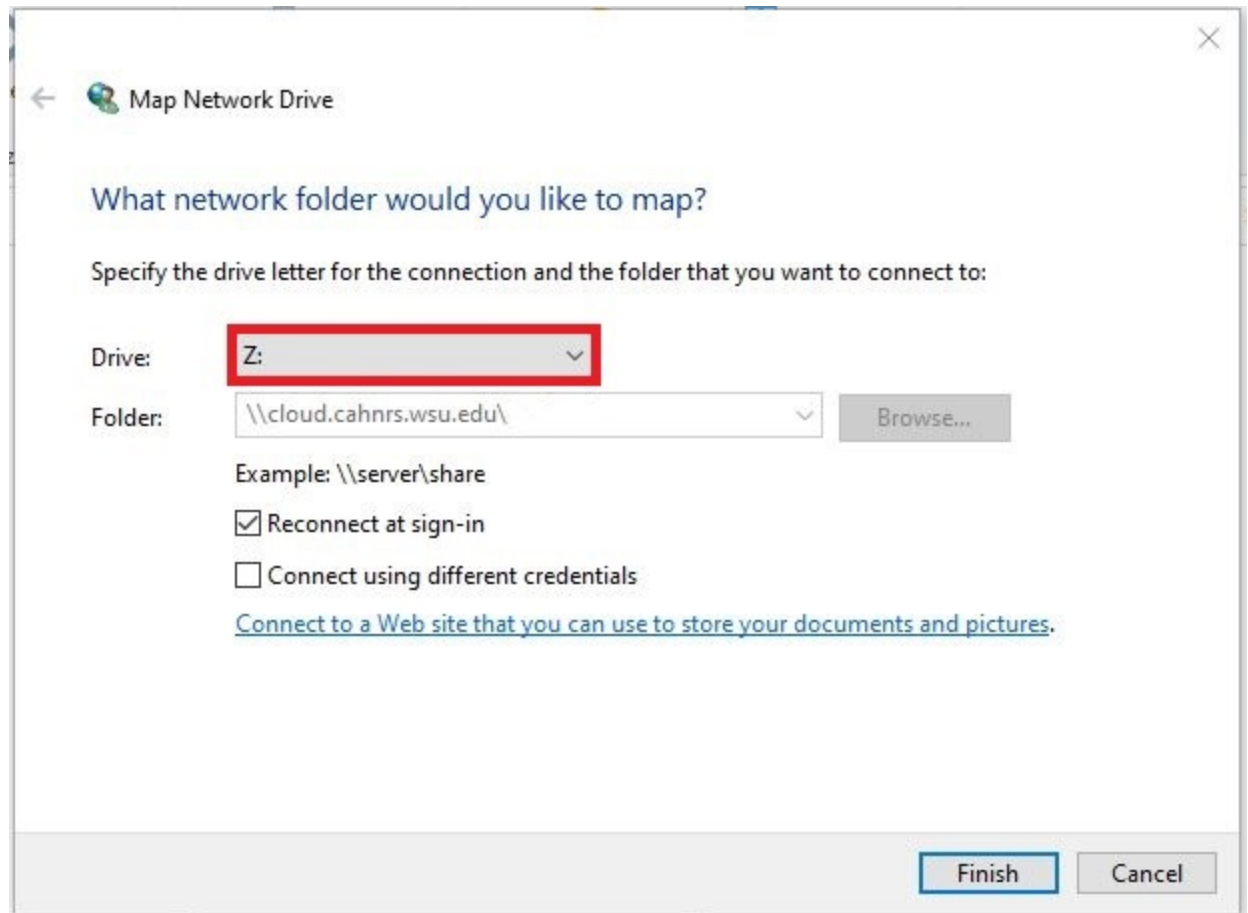
Mapping a Network Drive

1. Open the File Explorer Application by clicking on the icon 
2. In File Explorer, click the “go to” bar at the top and enter the following:
[\\cloud.cahnrs.wsu.edu](https://cloud.cahnrs.wsu.edu)
3. Then press “ENTER”



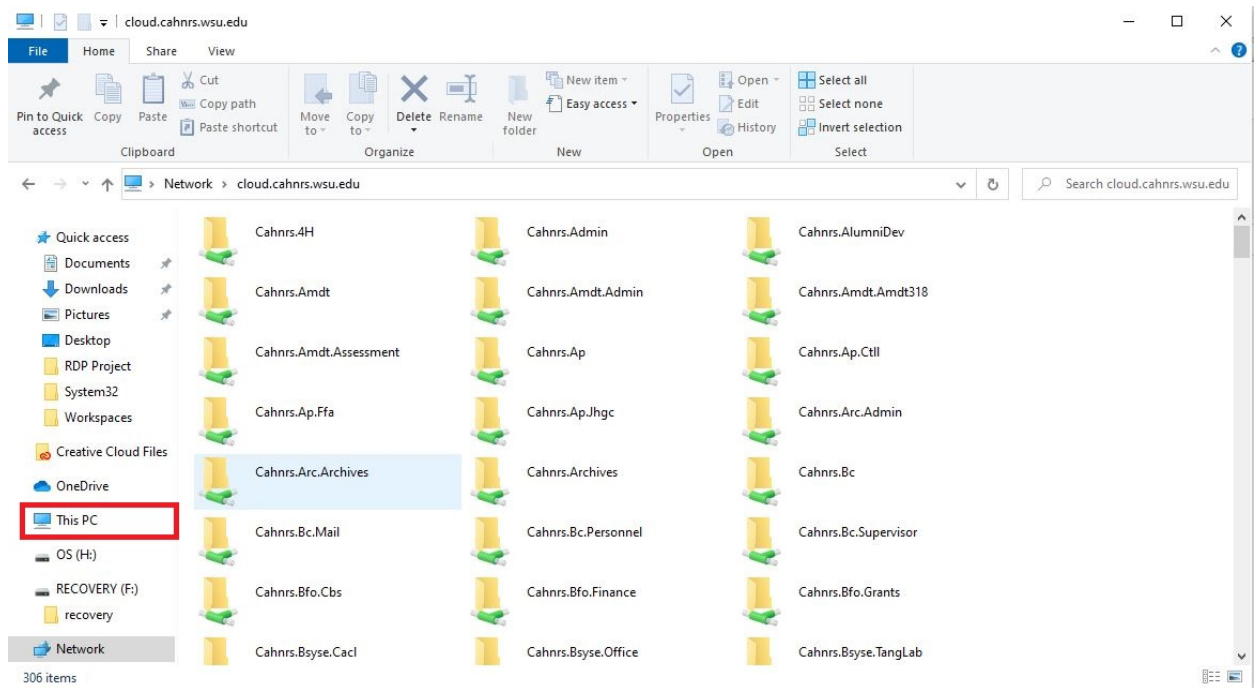
4. Now you are in the CAHNRS Cloud. Scroll down and find your department’s folder.
5. Once you find your department’s folder, right click on it and select “Map Network Drive”

6. A window will pop up and note the Drive Letter that is selected (you may change it if you want). This will be the name of your drive.



7. Click on "Finish"

8. Now go to "This PC"



9. Your new drive is there and listed by the drive letter that was specified earlier.